

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

MEETING OF THE HUMAN SERVICES BOARD

Thursday, August 13, 2015

SOPHIE BEAUMONT BUILDING, BOARD ROOM A

111 NORTH JEFFERSON, GREEN BAY, WI 54311

5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of July 9, 2015 Human Services Board Meeting.
4. Executive Director's Report.
5. Presentation re: Child Protection.
6. Administrator Report (CTC).
 - a. Bay Haven CBRF Admission Criteria.
 - b. NPC Monthly Report.
 - c. QAPI Summary Report.
7. Financial Report for Community Treatment Center and Community Programs.
8. *Statistical Reports.
 - a. Long Term Care Transition Data.
 - b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Monthly Inpatient Data – Bellin Psychiatric Center.
 - d. Child Protection – Child Abuse/Neglect Report.
 - e. Monthly Contract Update.
9. *Request for New Non-Continuous Vendor.
10. *Request for New Vendor Contract.
11. Other Matters.
12. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, July 9, 2015 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Bill Clancy, Susan Hyland, Paula Laundrie,
Helen Smits

Excused: JoAnn Grashberger

Also

Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Kristin Madison, Accountant Supervisor

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

LAUNDRIE/ANDREWS moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of June 11, 2015 Human Services Board Meeting:

CLANCY/HUXFORD moved to approve the minutes dated June 11, 2015.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl included his written report with the agenda.

Q: County Board Member Clancy asked what we do with clients when both Winnebago and our facility are full.

A: Pritzl stated that would then try Bellin as a local option and if they weren't able to assist, we would try Madison.

Q: Citizen Board Member Huxford asked what the board could do to assist with the high caseloads of child protective staff.

A: Pritzl stated we are looking into adding more capacity for ongoing services but it will depend on our finances.

Q: Citizen Board Member Hyland asked how our caseloads compare to other counties.

A: Pritzl stated our caseloads are consistently higher than other counties.

ANDREWS/HYLAND moved to receive and place on file.

Motion was carried unanimously.

5. Administrator Report (CTC):

The NPC monthly report and the QAPI summary report were submitted with the board packet agenda. Administrator Schubert stated that we are going to be holding the Chief Nursing Officer position at this time until we determine our specific needs.

HYLAND/HUXFORD moved to receive and place on file.
Motion was carried unanimously.

6. Financial Report:

A financial report was submitted with the board packet agenda.

ANDREWS/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

7. Statistical Reports:

Please refer to the packet which includes this information.

ANDREWS/CLANCY moved to receive item 7 and place on file.
Motion was carried unanimously.

8. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

ANDREWS/LAUNDRIE moved to receive item 8 and place on file.
Motion was carried unanimously.

9. Other Matters:

Q: County Board Member Clancy asked where our Long Term staff are going.

A: Pritzl stated most of the staff went to Lakeland Care District or Care Wisconsin, the two MCOs operating family care. They both have offices in the Green Bay area. We also have some staff that have moved around internally.

Q: Citizen Board Member Smits asked what is being done with the space where those employees were.

A: Pritzl stated it is currently vacant. Chairman Lund stated the Facilities Committee is looking how best to utilize the space.

Q: Citizen Board Member Andrews asked if we could provide the board with a percentage of where our clients went (which MCO).

A: Pritzl stated we should be able to get that for the board for next month's meeting.

Q: County Board Member Clancy asked if the two MCOs are for profit or non-profit.

A: Pritzl stated both of them are non-profit agencies. They do not want to operate at a loss although the state had criteria that the chosen MCOs needed to have healthy reserves to make sure they could handle a potential loss.

Board agreed to have alternate having meetings at CTC and at Sophie. We will have a CTC tour at the next meeting there in September.

Next Meeting: Thursday, August 13, 2015
5:15 p.m. – Sophie Beaumont Building, Board Room A

10. Adjourn Business Meeting:

LAUNDRIE/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:44 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

Brown County Human Services

Executive Director's Report to the Human Services Board & Committee

July 9, 2015

Members of the Board/Committee:

Brown County has officially entered Family Care as of July 1st, with over 880 consumers making the change from the "waiver" programs to Family Care. There were a number of last minute changes that required extra time from Human Services staff and the Aging and Disability Resource Center. This was a time when cooperation between different departments was at a high level for the benefit of the consumers. We will transition another, smaller group of consumers on August 1st. Department staff offered a "Salute to Long Term Care" for staff members working in long term care who are going to be transitioning to external and internal positions.

Internally, the focus of the department has been on the classification and compensation study and the start of preparing the 2016 budget. The department management staff have been reviewing all position descriptions, and the placement of positions within the classification structure. With a department as large and complex as Human Services, this has taken quite a bit of effort. This has come just as the budget preparation for 2016 has started. These are two significant projects for staff to engage in during the summer.

We continue to evaluate and seek to improve the census situation at Bay Haven (CBRF), and I have been working with management team members at the Community Treatment Center to re-establish admission criteria that will help us define our intended consumers. This will allow us to better communicate that within Brown County, and to our surrounding counties who are in need of crisis stabilization resources. We also want to ensure that our resources at the Nicolet Psychiatric Center are utilized well. Admissions in 2015 have been on track with 2014, and we reached full capacity during the first weekend of July. Adding to the need for inpatient psychiatric services in the region, the Winnebago Mental Health Institute has been reaching capacity more in the past month. We try to meet the needs of Brown County first, and then offer what services we can to the surrounding counties.

Our child protective services referrals and referrals investigated have shown a decrease in 2015. While it is too soon to attribute this to any one factor, it is worth noting that our Alternative Response initiative and Community Response program have both been implemented. This should, ideally, help address situations in a manner that is family friendly and focused on earlier intervention. Staff in this area continue to be stressed by existing high caseloads.

Respectfully Submitted By:



Erik Pritzi
Executive Director

Brown County Human Services

Executive Director's Report to the Human Services Board & Committee

August 13, 2015

Members of the Board/Committee:

We are now entering the second month of the transition to Family Care, and a second group of about 230 consumers will be making the change to the new programs, bringing the total number of consumers to a little more than 1,100. Again, we could not have had a transition go as well as it did without the hard work of the long term care staff at Human Services, and the staff at the Aging and Disability Resource Center. This truly requires a team effort to ensure services continue for some of the most vulnerable people in our community.

The management team in the department has been reviewing projections and estimates from 2015 to inform the 2016 budget planning process. I have participated in every budget review and planning meeting scheduled to better understand the position and needs of the department. Early in this process, a number of positions were presented as requests for 2016 to improve services, increase capacity, and improve the infrastructure of the department. We are doing our best to fund these using existing funds. The new Finance Manager for the department, Eric Johnson, will be starting August 5th, which is in the middle of the process of preparing the budget. This will be helpful as it will give him an opportunity to participate in part of the process, and to be present for discussions related to the budget.

The efforts to address the census issues at the residential units of the Community Treatment Center continue. Admission criteria have been drafted, reviewed, and shared with key partners for suggested edits. A final version will be completed and used to communicate who Bay Haven is intended to service, and how to access the service. The Nicolet unit did see an increase in activity in July, and Bay Haven also showed an improvement over June, but not to the level needed to improve the overall census picture or revenue projections. The department has been engaged in discussions and site visits to better understand how our services fit into the service array for people, and if changes to programming are needed.

A change to note recently is that collaboration between different units and divisions seems to be increasing. This includes joint meetings around topic areas (mental health commitments, emergency detentions) and site visits. This is a positive step toward understanding that the work being done by department staff, and the services provided, are often connected and that we have to work together to improve the coordination of services.

Respectfully Submitted By:


Erik Priz
Executive Director

Admission Guide

Bay Haven – Crisis Stabilization CBRF

Center Name: Bay Haven

Date Updated: July 31, 2015

GREEN LIGHT= ABLE TO ADMIT IF NO YELLOW OR RED LIGHT FLAGS EXIST

Voluntary admission

Direct admission

Hx of recent inpatient psychiatric hospital stay, no significant change in admitting diagnosis or condition

Urgent psychiatric need that cannot be safely managed in current setting

Mental health crisis primary need with other co-occurring needs/conditions

Impaired functioning due to symptoms of mood and/or thought disorder

Intensive monitoring need for recent medication changes

High risk or relapse for mental health/AODA issues

Suicidal ideations with client safety plan in place

YELLOW LIGHT – NEEDS FURTHER CLINICAL EVALUATION FOR ADMISSION

D.D, T.B.I., or Dementia with wandering/elopement risk as secondary condition

Requires specialty rental equipment (i.e. bariatric or wound care need)

Requires a care level beyond a stand-by-assist of 1 transfer

RED LIGHT – UNABLE TO MEET NEEDS FOR ADMISSION

Adolescent Care (Under 18)

Non-ambulatory client; Unable to exit the facility in an emergency without the assistance of staff

Medically-monitored detoxification needs

Legally Intoxicated with a BAC above .08

Length of stay is anticipated to be in excess of 30 days

NPC Monthly Report

1. **Patient Care Issues-** There are no new concerns to report.

2. **Contracted Services Issues-** The hospital's addendum to the annual recertification plan of correction for Survey ID 5YX811 was accepted. Per the accepted addendum, we will seek RFPs on or before March 1, 2016 from qualified pharmacy vendors that will include the Automated Medication Dispensing System as part of the vendor selection process. The new pharmacy contract that includes the Automated Medication Dispensing System will begin on July 1, 2016.

The variance request for Administrative Code Chapter DHS 61.71 rule acceptance to allow our Activity Director, who is licensed as a CTRS to oversee the hospital COTA staff was approved though August 2017. We are waiting for the August County Board approval for this Organizational Structure Change to officially execute our internal position re-organization change for the CTC.

3. **Summary of patient complaints-** There were two complaints received in July. All complaints were reviewed and found to be unsubstantiated.

4. **Federal/State Regulatory Concerns-** The hospital remains in compliance with our recertification. We had no further survey related activity this month in July.

5. **Approval of Medical Staff appointments-** Nothing to report at this time.

6. **Other Business-** Nothing to report at this time.

Respectfully submitted by:

Luke Schubert, NHA: Hospital and Nursing Home Administrator

QAPI Summary Report
Nicolet Psychiatric Center
Quarter 2
Prepared on August 3, 2015
Submitted by: Luke Schubert, NHA: Hospital and Nursing Home Administrator
Meghann Reetz-Norton, Quality Assurance Coordinator

Quality Assurance and Performant Improvement (QAPI) meetings are currently held monthly at BCCTC and include representation from administration, medical staff, nursing, social services, food/nutrition services, health information management, laboratory services, housekeeping services, facilities maintenance, billing services, electronic medical record systems, pharmacy, and the human services board. The most recent meeting was held on July 29, 2015 to review quarter two's (April, May, June) data. The next meeting is scheduled for August 26, 2015 and will be a monthly meeting to review July's data. Below is a summary of the main areas of focus reviewed at the QAPI committee meetings.

Root Cause Analysis/Sentinel Events

There were no sentinel events to review for quarter two on NPC.

Pharmacy

Pharmacy meetings are held weekly with the DONs, Administrator, and Streu's Pharmacy representative. It was decided at the quarter two meeting that these meeting will be combined with the monthly QAPI meeting, starting in August; Pharmacy audits will continue on a weekly basis, with the results being reviewed with the Director of Nursing for the Hospital and Nursing Home.

Contingency medications and the medication storage room continue to be audited weekly with positive results that meet the goals of the facility. The reconciliation of contingency medications and tracking of medication errors also continues to be audited with results meeting the current goals of the facility. Nursing administrative staff and the pharmacy staff continue to work towards the procurement of a medication dispensing unit.

Infection Control

Infection control data continues to be monitored and reported on regularly at monthly Infection Control meetings as well as at monthly and quarterly QAPI meetings. Infection rates and prescribed antibiotic use continues to be within acceptable limits as defined by the hospital staff. There have not been any infection outbreaks on the hospital. Infection control education has been added to Relias learning for staff to complete by July 30, 2015; education compliance will be reviewed at the next QAPI meeting.

Treatment and Discharge Planning

A minimum number of five charts per week are audited to ensure that treatment plans are initiated within 24 hours of admission and that treatment plans are individualized with the inclusion of interdisciplinary approaches and discharge planning. The treatment plan process continues to improve

towards the facilities goal. Areas of improvement with treatment planning and discharge planning include utilizing long term goals and 1:1 interactions as well as properly using the medical record software to enter goals and interventions. Education has also been completed with the staff to help facilitate this process. We will continue to monitor until compliance targets are met.

Psychosocial Assessments

A minimum number of five charts per week are audited to ensure that the psychosocial assessment is entered into the medical record within 24 hours and that the content is appropriate. These audits show improvement and met the facilities goal for compliance.

Hospital Group Participation Audits

A minimum number of five charts per week are audited to ensure that the hospital group participation documentation is being properly recorded in the medical record and that alternatives are being offered if groups are declined or missed. The group schedule has been updated to include groups led by social workers, COTAs, nursing staff, and registered dietitians. Group participation documentation rates met the facility goal for the month.

H&P Medical Record Audits

H&P compliance continues to improve so that H&Ps are recorded in the medical record within 24 hours or documentation of refusal is noted. Education has been completed with the NP's related to this process. We are meeting the target compliance goals.

BID Form Audits

Background Information Disclosure (BID) forms are completed on hire and every four years after. Staff members who have not had a recent BID form are identified and then required to complete a new BID form. This audit is complete. All BIDs are up to date. Human Resources have been given a spreadsheet for future compliance to ensure this process maintains compliance. The QAPI team recommended that we maintain a small sample chart audit for this process to ensure that this process does not have any compliance "drift" as we move forward.

Respectfully submitted by:

Luke Schubert, NHA: Hospital and Nursing Home Administrator

Meghann Reetz-Norton, MPH, RD, CD: Nutritional Services Manager and Quality Assurance Coordinator

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6008 Fax (920) 448-6166

Kristin Madison, Accountant Supervisor

To: Human Services Board, Human Services Committee

Date: August 3, 2015

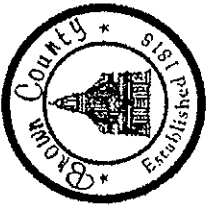
Subject: June 2015 financial results for Community Programs and Community Treatment Center

Community Programs is near budget for the year through June 2015 even though the report is reflecting a YTD deficit of \$95,193.44. The 2015 budget reflected a deficit of \$1,907,987. This deficit included family care maintenance of effort budget of \$3,399,063. Because of a later than expected transfer into family the liability for 2015 will be \$1,942,566, these payments will begin accruing in July 2015. The short year for the family care programs is skewing the percentages causing them to appear to be elevated. Revenues are at 61% of budget and expenses are at 60% of the budget.

The Community Treatment Center continues to reflect a deficit through June 2015. Revenues are reflecting only 39% of those budgeted for the year while expenses are on target at 49% of budget. The major contributor to the lagging revenues continues to be the lower than budgeted census.



Turning
Brown
Green

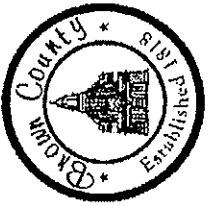


Community Programs

Through 06/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 201 - CP									
REVENUE									
Property taxes	15,060,752.00	.00	15,060,752.00	1,255,062.67	.00	7,530,376.02	7,530,375.98	50	7,623,361.02
Intergov Revenue	43,793,652.00	18,127,755.00	61,921,407.00	6,876,689.75	.00	39,567,244.74	22,354,162.26	64	38,465,591.87
Public Charges	1,960,068.00	.00	1,960,068.00	154,467.31	.00	1,024,946.53	935,121.47	52	957,706.42
Miscellaneous Revenue	19,400.00	.00	19,400.00	906.44	.00	50,266.31	(30,866.31)	259	7,599.32
Other Financing Sources	30,700.00	.00	30,700.00	2,558.00	.00	15,348.00	15,352.00	50	28,734.04
REVENUE TOTALS	\$60,864,572.00	\$18,127,755.00	\$78,992,327.00	\$8,289,684.17	\$0.00	\$48,188,181.60	\$30,804,145.40	61%	\$47,082,992.67
EXPENSE									
Personnel Costs	18,252,054.00	991,250.00	19,243,304.00	1,571,520.93	.00	9,591,355.39	9,651,948.61	50	9,653,794.34
Operating Expenses	44,450,998.00	17,125,204.00	61,576,202.00	6,738,178.30	7,367.62	38,678,751.75	22,890,082.63	63	37,410,795.49
Outlay	69,507.00	11,300.00	80,807.00	.00	.00	13,267.90	67,539.10	16	(425.00)
EXPENSE TOTALS	\$62,772,559.00	\$18,127,754.00	\$80,900,313.00	\$8,309,699.23	\$7,367.62	\$48,283,375.04	\$32,609,570.34	60%	\$47,064,164.83
Fund 201 - CP Totals									
REVENUE TOTALS	60,864,572.00	18,127,755.00	78,992,327.00	8,289,684.17	.00	48,188,181.60	30,804,145.40	61	47,082,992.67
EXPENSE TOTALS	62,772,559.00	18,127,754.00	80,900,313.00	8,309,699.23	7,367.62	48,283,375.04	32,609,570.34	60	47,064,164.83
Grand Totals	(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$20,015.06)	(\$7,367.62)	(\$95,193.44)	(\$1,805,424.94)		\$18,827.84

Grand Totals									
REVENUE TOTALS	60,864,572.00	18,127,755.00	78,992,327.00	8,289,684.17	.00	48,188,181.60	30,804,145.40	61	47,082,992.67
EXPENSE TOTALS	62,772,559.00	18,127,754.00	80,900,313.00	8,309,699.23	7,367.62	48,283,375.04	32,609,570.34	60	47,064,164.83
Grand Totals	(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$20,015.06)	(\$7,367.62)	(\$95,193.44)	(\$1,805,424.94)		\$18,827.84



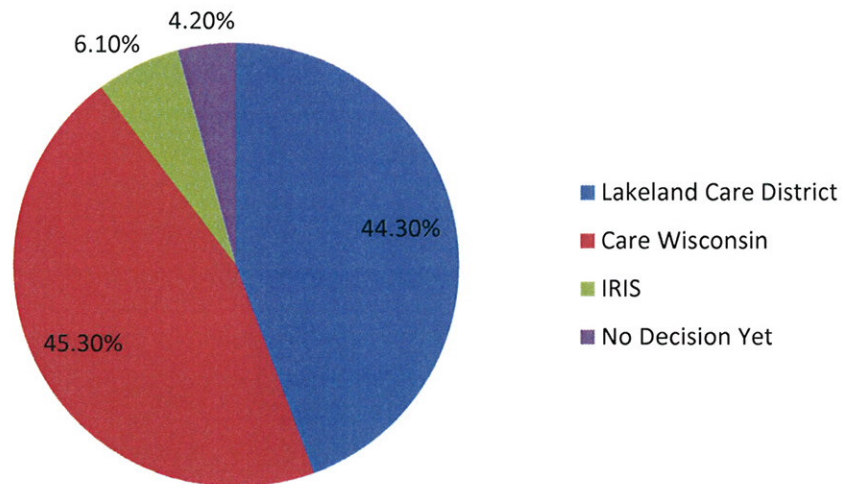
CTC operating results

Through 06/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification									
Fund 630 - CTC									
REVENUE									
Property Taxes	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Intergov Revenue	2,578,283.00	.00	2,578,283.00	214,856.92	.00	1,289,141.52	1,289,141.48	50	1,298,633.52
Public Charges	3,893,727.00	.00	3,893,727.00	367,653.89	.00	1,621,487.71	2,272,239.29	42	1,860,409.04
Miscellaneous Revenue	4,914,426.00	.00	4,914,426.00	73,207.73	.00	1,460,241.34	3,454,184.66	30	2,778,081.42
Other Financing Sources	1,534,626.00	.00	1,534,626.00	52,120.56	.00	622,810.61	911,815.39	41	301,934.60
	.00	6,799.00	6,799.00	6,799.00	.00	6,799.00	.00	100	10,186.00
REVENUE TOTALS	\$12,921,062.00	\$6,799.00	\$12,927,861.00	\$714,638.10	\$0.00	\$5,000,480.18	\$7,927,380.82	39%	\$6,249,244.58
EXPENSE									
Personnel Costs	9,427,173.00	6,799.00	9,433,972.00	798,705.02	.00	4,562,768.08	4,871,203.92	48	4,765,439.98
Operating Expenses	4,290,189.00	.00	4,290,189.00	411,178.71	.00	2,179,116.32	2,111,072.68	51	2,205,526.03
Outlay	.00	.00	.00	.00	.00	1,326.74	(1,326.74)	+++	.00
EXPENSE TOTALS	\$13,717,362.00	\$6,799.00	\$13,724,161.00	\$1,209,883.73	\$0.00	\$6,743,211.14	\$6,980,949.86	49%	\$6,971,966.01
Fund 630 - CTC Totals									
REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	714,638.10	.00	5,000,480.18	7,927,380.82	39	6,249,244.58
EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,209,883.73	.00	6,743,211.14	6,980,949.86	49	6,971,966.01
Fund 630 - CTC Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$495,245.63)	\$0.00	(\$1,742,730.96)	\$946,430.96		(\$722,721.43)
Grand Totals									
REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	714,638.10	.00	5,000,480.18	7,927,380.82	39	6,249,244.58
EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,209,883.73	.00	6,743,211.14	6,980,949.86	49	6,971,966.01
Grand Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$495,245.63)	\$0.00	(\$1,742,730.96)	\$946,430.96		(\$722,721.43)

Long Term Care Transition Data

As of 8/3/2015



Care Wisconsin

2321 San Luis Place
Green Bay, WI 54304

Lakeland Care District

2985 Ridge Road
Ashwaubenon, WI 54304

IRIS

1 West Wilson Street, RM 418
P.O. Box 7851
Madison, WI 54707

**BROWN COUNTY COMMUNITY TREATMENT CENTER
JULY 2015 BAY HAVEN STATISTICS**

ADMISSIONS	July	Year to Date 2015	Year to Date 2014
Voluntary - Mental Illness	7	69	253
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment - Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	1
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	7	69	254

ADMISSIONS BY UNITS	July	Year to Date 2015	Year to Date 2014
Bay Haven	7	69	254
TOTAL	7	69	254

ADMISSIONS BY COUNTY	July	Year to Date 2015	Year to Date 2014
Brown	6	52	207
Door	1	2	5
Kewaunee	0	4	4
Oconto	0	2	8
Marinette	0	0	1
Shawano	0	6	3
Waupaca	0	0	0
Menominee	0	1	0
Outagamie	0	1	4
Manitowoc	0	1	17
Winnebago	0	0	0
Other	0	0	5
TOTAL	7	69	254

NEW ADMISSIONS	July	Year to Date 2015	Year to Date 2014
Bay Haven	4	51	163
TOTAL	4	51	163

READMIT WITHIN 30 DAYS	July	Year to Date 2015	Year to Date 2014
Bay Haven	0	3	18
TOTAL	0	3	18

AVERAGE DAILY CENSUS	July	Year to Date 2015	Year to Date 2014
Bay Haven	1	1	5
TOTAL	1	1	5

INPATIENT SERVICE DAYS	July	Year to Date 2015	Year to Date 2014
Bay Haven	18	203	1088
TOTAL	18	203	1088

BED OCCUPANCY	July	Year to Date 2015	Year to Date 2014
Bay Haven	4%	6%	34%
TOTAL (15 Beds)	4%	6%	34%

DISCHARGES	July	Year to Date 2015	Year to Date 2014
Bay Haven	6	69	247
TOTAL	6	69	247

DISCHARGE DAYS	July	Year to Date 2015	Year to Date 2014
Bay Haven	14	202	1093
TOTAL	14	202	1093

AVERAGE LENGTH OF STAY	July	Year to Date 2015	Year to Date 2014
Bay Haven	2	3	4
TOTAL	2	3	4

AVERAGE LENGTH OF STAY BY COUNTY	July	Year to Date 2015	Year to Date 2014
Brown	2	2	4
Door	4	2	5
Kewaunee	0	1	8
Oconto	0	1	3
Marinette	0	0	0
Shawano	0	1	4
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	0	2
Manitowoc	0	0	4
Winnebago	0	0	0
Other	0	0	4
TOTAL	2.5	2	4

	Current	YTD	2014
In/Outs	0	0	0

**BROWN COUNTY COMMUNITY TREATMENT CENTER
JULY 2015 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	July	Year to date 2015	Year to date 2014
Voluntary - Mental Illness	13	94	57
Voluntary - Alcohol	0	2	0
Voluntary - AODA/Drug	0	1	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	1	0
Emergency Detention - Mental Illness	66	407	439
Court Order Prelim. - Mental Illness	0	0	4
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	2	8	3
Commitment - Mental Illness	0	0	0
Return from Conditional Release	6	47	56
Court Order Prelim. - Drug	0	0	0
Other	0	1	0
TOTAL	87	561	559

ADMISSIONS BY UNITS	July	Year to date 2015	Year to date 2014
Nicolet	87	561	559
TOTAL	87	561	559

ADMISSIONS BY COUNTY	July	Year to date 2015	Year to date 2014
Brown	68	384	336
Door	1	11	21
Kewaunee	1	14	18
Oconto	4	26	36
Marinette	1	20	20
Shawano	1	25	16
Waupaca	0	1	6
Menominee	0	3	5
Outagamie	1	5	11
Manitowoc	8	42	64
Winnebago	1	3	3
Other	1	27	23
TOTAL	87	561	559

NEW ADMISSIONS	July	Year to date 2015	Year to date 2014
Nicolet	40	261	287
TOTAL	40	261	287

READMIT WITHIN 30 DAYS	July	Year to date 2015	Year to date 2014
Nicolet	7	75	52
TOTAL	7	75	52

AVERAGE DAILY CENSUS	July	Year to date 2015	Year to date 2014
Nicolet	11	10	11
TOTAL	11	10	11

INPATIENT SERVICE DAYS	July	Year to date 2015	Year to date 2014
Nicolet	352	2089	2342
TOTAL	352	2089	2342

BED OCCUPANCY	July	Year to date 2015	Year to date 2014
Nicolet	71%	62%	69%
TOTAL (16 Beds)	71%	62%	69%

DISCHARGES	July	Year to date 2015	Year to date 2014
Nicolet	84	562	557
TOTAL	84	562	557

DISCHARGE DAYS	July	Year to date 2015	Year to date 2014
Nicolet	331	2057	2333
TOTAL	331	2057	2333

AVERAGE LENGTH OF STAY	July	Year to date 2015	Year to date 2014
Nicolet	4	4	4
TOTAL	4	4	4

AVERAGE LENGTH OF STAY BY COUNTY	July	Year to date 2015	Year to date 2014
Brown	4	4	4
Door	6	3	4
Kewaunee	2	2	4
Oconto	3	3	4
Marinette	5	5	4
Shawano	1	6	4
Waupaca	0	0	5
Menominee	0	1	0
Outagamie	1	1	3
Manitowoc	6	5	5
Winnebago	0	0	2
Other	1	2	5
TOTAL	4	4	4

	Current	YTD	2014
In/Outs	10	38	20

BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
Month Ending: July 2015

Voluntary Admissions	24
Involuntary Admissions	7
Voluntary Inpatient Days	77.42
Involuntary Inpatient Days	26.5
Voluntary Avg Length of Stay	3.68
Involuntary Avg Length of Stay	3.78

Report of Child Abuse/Neglect by Month

Month	2014	2015	% Change from 2014 to 2015
January	403	415	2.98%
February	433	403	-6.9%
March	427	444	3.98%
April	485	453	-7.06%
May	474	407	-14.14%
June	351	319	-9.12%
July	308	319	3.571%
August	301		
September	437		
October	438		
November	413		
December	394		
Total	4864		

Reports Investigated by Month

Month	2014	2015	% Increase
January	152	135	-11.18%
February	140	120	-14.29%
March	157	139	-11.46%
April	166	124	-33.87%
May	157	120	-23.57%
June	129	117	-9.30%
July	136	102	-25.0%
August	108		
September	154		
October	138		
November	113		
December	119		
Total	1669		

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 8/3/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ADAMS AFH	12/11/14	1/6/15	\$111,218	\$111,218
ADAMS, R AFH	12/11/14	12/22/14	\$27,049	\$27,049
ADULT CARE LIVING OF NE WI	11/20/14	12/8/14	\$205,640	\$205,640
ADRC	11/20/14	12/1/14	\$72,000	\$72,000
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	12/15/14	1/6/15	\$15,000	\$15,000
ADVOCATES, EXTENSION LLC	1/8/15	1/15/15	\$120,000	\$120,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	1/26/15	1/29/15	\$240,000	\$240,000
AGNESIAN HEALTHCARE INC	12/11/14	2/2/15	\$22,100	\$22,100
ALL ABOUT KIDS, INC.	12/15/14	1/12/15	\$130,800	\$130,800
AMERICAN FOUNDATION OF COUNSELING	4/14/15	4/20/15	\$100,000	\$100,000
ANGELS ON ARCADIAN	11/20/14	12/1/14	\$1,531,200	\$2,347,125
ANGELS TOUCH ASSISTED LIVING	11/20/14	1/6/15	\$175,000	\$175,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	11/20/14	12/18/14	\$445,641	\$445,641
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	12/15/14	1/12/15	\$180,000	\$180,000
ARTISAN ASSISTED LIVING	11/20/14	12/22/14	\$480,566	\$480,566
ARTS AFH	11/20/14	11/24/14	\$30,132	\$30,132
ASPIRO INC	1/8/15	1/19/15	\$3,396,518	\$3,396,518
BELLIN HEALTH OCCUPATIONAL HEALTH SOLUTIONS	2/9/15	4/27/15	\$40,000	\$40,000
BELLIN PSYCHIATRIC CENTER	3/16/15	3/26/15	\$10,000	\$10,000
BENNIN, MARILYN	12/15/14	1/26/15	\$9,000	\$9,000
BERGER-AFH	11/20/14	11/24/14	\$67,120	\$67,120
BETHESDA	12/11/14	1/6/15	\$14,300	\$14,300
BIRCH CREEK	11/20/14	1/8/15	\$1,235,182	\$1,235,182
BISHOPS COURT	11/20/14	1/8/15	\$1,304,662	\$1,304,662
BOLL ADULT CARE CONCEPTS	12/22/14	1/6/15	\$825,000	\$825,000
BOURASSA AFH	11/20/14	12/9/14	\$18,720	\$18,720
BORNEMANN CBRF	12/11/14	1/6/15	\$282,919	\$282,919
BROTOLOC HEALTH CARE SYSTEMS	12/12/14	1/6/15	\$982,600	\$982,600
BRUNETTE AFH	11/20/14	12/1/14	\$52,152	\$52,152
BRUSS SUPPORTIVE COMMUNITY LIVING	11/20/14	12/4/14	\$273,214	\$273,214
BUSSE AFH	11/20/14	12/1/14	\$66,444	\$66,444
CAPELLE AFH	1/26/15	2/2/15	\$63,572	\$63,572
CARE FOR ALL AGES	12/18/14	1/8/15	\$156,000	\$156,000
CARRINGTON MANOR ASSISTED LIVING	11/20/14	11/25/14	\$92,628	\$92,628
CATHOLIC CHARITIES	12/15/14	12/22/14	\$173,406	\$173,406
CENTERPIECE LLC	12/11/14	12/18/14	\$150,000	\$150,000
CENTURY RIDGE OF GREEN BAY, INC.	11/20/14	12/1/14	\$387,932	\$387,932
CEREBRAL PALSY INC.	1/8/15	1/15/15	\$1,510,200	\$1,510,200
CEREBRAL PALSY OF MIDEAST WI INC	11/20/14	12/9/14	\$4,800	\$4,800
CHILDRENS SERVICE SOCIETY	12/15/14	1/15/15	\$25,000	\$25,000
CHRISTENSEN AFH	11/20/14	12/1/14	\$74,357	\$74,357
CLARITY CARE INC	11/20/14	12/18/14	\$1,838,347	\$1,894,734
COGNITIVE CONCEPTS	11/20/14	1/13/15	\$278,977	\$372,606
COMFORT-KEEPERS	11/20/14	1/13/15	\$278,977	\$372,606
COMFORT KEEPERS	4/12/14	12/1/14	\$734,494	\$734,494
COMFORT KEEPERS	3/16/15	4/6/15	\$600,000	\$600,000
COMPASS DEVELOPMENT	11/20/14	1/15/15	\$1,198,927	\$1,198,927
COMPASS DEVELOPMENT SHC INC	11/20/14	1/15/15	\$500,000	\$500,000
CONLEY AFH	11/20/14	11/24/14	\$36,645	\$36,645
CONNECTIONS LLC	12/15/14	12/22/14	\$25,000	\$25,000
CURO CARE LLC	12/11/14	1/6/15	\$503,440	\$503,440
DARNELL RECEIVING HOME	12/15/14	2/2/15	\$13,140	\$15,878
DEATHERAGE-VELEKE AFH	11/20/14	12/1/14	\$20,759	\$20,759
DEBAERE AFH	11/20/14	12/11/14	\$69,240	\$69,240
DEER PATH ASSISTED LIVING INC	12/11/14	1/8/15	\$182,500	\$188,815
DENMARK SENIOR LIVING	7/15/15		\$7,500	\$7,500
DODGE COUNTY (DBA CLEARVIEW)	3/2/15	3/16/15	\$285,795	\$285,795
DORN AFH	11/20/14	12/2/14	\$22,008	\$22,008
DUNGARVIN WISCONSIN LLC	11/20/14	12/4/14	\$686,931	\$686,931
DYNAMIC FAMILY SOLUTIONS	12/15/14	1/6/15	\$59,400	\$139,400
EAST SHORE INDUSTRIES	11/20/14	12/1/14	\$46,594	\$46,594
ELSNER AFH	11/20/14	1/26/15	\$14,348	\$14,348
EMERALD SHORES	3/17/15	4/9/15	\$35,000	\$57,000
ENCOMPASS CHILD CARE	12/15/14	1/6/15	\$15,000	\$15,000

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 8/3/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ENGBERG AFH	11/20/14	12/1/14	\$39,216	\$39,216
FAMILY SERVICE OF NORTHEAST WI, INC.	12/15/14	1/6/15	\$2,173,415	\$2,273,415
FAMILY TRAINING PROGRAM	12/15/14	2/2/15	\$155,000	\$155,000
FENLON AFH	11/20/14	12/1/14	\$48,137	\$48,137
G & I OCHS INC.	11/20/14	12/1/14	\$1,936,174	\$1,936,174
GAUGER AFH	11/20/14	12/1/14	\$32,844	\$32,844
GOLDEN HOUSE	12/18/14	1/6/15	\$63,086	\$63,086
GOLTZ J. AFH	11/20/14	12/8/14	\$24,360	\$24,360
GONZALEZ AFH	12/18/14	1/19/15	\$79,062	\$79,062
GOODWILL INDUSTRIES	11/20/14	12/1/14	\$77,166	\$77,166
GREEN BAY TRANSIT COMMISSION NO CONTRACT	---	---	\$400,000	\$400,000
GRONSETH AFH	11/20/14	11/25/14	\$44,736	\$44,736
HARMONY LIVING CENTERS LLC	11/20/14	1/6/15	\$221,838	\$221,838
HAUGEN AFH	2/17/15	2/24/15	\$16,435	\$16,435
HEAD AFH	11/20/14	12/1/14	\$87,826	\$87,826
HELPING HANDS CAREGIVERS	11/20/14	12/1/14	\$350,000	\$350,000
HIETPAS AFH	11/20/14	12/1/14	\$24,992	\$24,992
HOEFT AFH	11/24/14	12/2/14	\$29,713	\$29,713
HOME INSTEAD SENIOR CARE	11/20/14	12/8/14	\$200,000	\$200,000
HOMES FOR INDEPENDENT LIVING	11/20/14	12/8/14	\$6,252,622	\$6,612,755
IMPROVED LIVING SERVICES	12/22/14	1/6/15	\$943,100	\$943,100
INFINITY CARE INC	11/20/14	12/1/14	\$380,128	\$380,128
INNOVATIVE COUNSELING(AUTISM)	12/15/14	2/5/15	\$50,000	\$50,000
INNOVATIVE SERVICES	2/9/15	2/23/15	\$13,430,200	\$13,430,200
INTERIM HEALTHCARE STAFFING	11/20/14	2/9/15	\$25,000	\$25,000
J & DEE INC.	11/20/14	12/1/14	\$1,821,000	\$1,821,000
JASMER AFH	12/11/14	1/6/15	\$13,608	\$13,608
KAKUK AFH	11/20/14	12/4/14	\$32,292	\$32,292
KCC FISCAL AGENT SERVICES	1/8/15	1/15/15	\$4,200,000	\$4,200,000
KCC SERVICES INC	11/20/14	11/25/14	\$2,000	\$2,000
KINDRED HEARTS	11/20/14	12/8/14	\$890,100	\$890,100
KLARKOWSKI AFH	12/11/14	2/3/15	\$22,932	\$37,300
KLECZKA-VOGEL AFH	11/20/14	12/4/14	\$77,376	\$77,376
KLEIN, DR. (AUTISM)	12/15/14	12/22/14	\$50,000	\$50,000
KPI INC	11/20/14	12/1/14	\$12,400	\$12,400
KRUEGER RECEIVING HOME	12/15/14	1/6/15	\$13,140	\$13,140
KUSKE AFH	11/20/14	11/24/14	\$25,692	\$25,692
LAD LAKE	12/22/14	1/6/15	\$40,000	\$40,000
LAKEWOOD ASSISTED LIVING	11/20/14	12/22/14	\$64,000	\$64,000
LAMERS BUS LINES, INC.	1/22/15	1/29/15	\$850,000	\$850,000
LANCASTER GARDENS	1/27/15	2/2/15	\$37,000	\$37,000
LAURENT AFH	11/20/14	12/9/14	\$50,352	\$50,352
LAURENT, SALLY AFH	5/5/15	5/11/15	\$12,432	\$12,432
LEVY, LYNN AFH	8/3/15		\$12,138	\$12,138
LISKA, JOANN	12/15/14	1/13/15	\$5,000	\$5,000
LUND VAN DYKE INC	12/18/14	1/6/15	\$210,000	\$210,000
LUTHERAN SOCIAL SERVICES	12/22/14	1/15/15	\$900,000	\$900,000
MACHT VILLAGE PROGRAMS INC	1/6/15	1/15/15	\$600,000	\$650,000
MARLA VIST MANOR ASSISTED LIVING	11/20/14	11/24/14	\$129,404	\$216,417
MARTIN AFH	11/20/14	12/8/14	\$19,509	\$19,509
MATTHEWS SENIOR LIVING	11/20/14	1/22/15	\$202,380	\$202,380
MCCORMICK MEMORIAL HOME	11/20/14	12/1/14	\$198,484	\$198,484
MEADOWLANDS	11/20/14	12/1/14	\$39,871	\$39,871
MELOHN AFH	4/23/15	5/4/15	\$23,712	\$23,712
MILQUETTE AFH	11/20/14	12/4/14	\$22,344	\$22,344
MORAIN RIDGE LLC	11/20/14	12/8/14	\$200,000	\$200,000
MYSTIC ACRES LLC	12/11/14	1/6/15	\$70,812	\$70,812
MYSTIC CREEK LLC	12/11/14	1/6/15	\$105,000	\$105,000
MYSTIC MEADOWS LLC	12/11/14	1/6/15	\$149,400	\$149,400
NEMETZ AFH	11/20/14	12/1/14	\$71,744	\$71,744
NEW COMMUNITY SHELTER INC	12/15/14	1/6/15	\$40,000	\$40,000
NEW CURATIVE REHABILITATION	2/5/15	2/12/15	\$1,124,415	\$1,124,415
NEW VISIONS TREATMENT HOMES OF WI, INC	1/29/15	3/2/15	\$42,000	\$42,000

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 8/3/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
NEW VIEW INDUSTRIES	11/20/14	1/13/15	\$43,240	\$43,240
NORTHWEST PASSAGE	12/15/14	2/9/15	\$67,500	\$67,500
ODD FELLOW REBEKAH HAVEN	11/20/14	11/25/14	\$140,000	\$140,000
OPTIONS FOR INDEPENDENT LIVING INC	7/27/15		\$10,000	\$10,000
OPTIONS LAB INC	1/27/15	2/5/15	\$40,000	\$40,000
OPTIONS TREATMENT PROGRAM	12/11/14	1/15/15	\$100,000	\$120,000
ORLICH AFH	11/20/14	12/15/14	\$95,854	\$95,854
OSTAPYUK AFH	11/20/14	1/6/15	\$56,058	\$56,058
PANTZLAFF AFH	11/20/14	12/4/14	\$28,904	\$28,904
PARAGON INDUSTRIES	12/15/14	1/22/15	\$746,800	\$746,800
PARENT TEAM	12/15/14	1/6/15	\$227,300	\$247,300
PARMENTIER AFH	11/20/14	12/1/14	\$91,465	\$91,465
PATIENT PINES	11/20/14	11/24/14	\$284,000	\$284,000
PHOENIX BEHAVIORAL HEALTH SERVICES	12/11/14	12/18/14	\$25,000	\$25,000
PNUMA HEALTH CARE	12/11/14	12/22/14	\$358,600	\$358,600
PRODUCTIVE LIVING SYSTEMS	11/20/14	1/15/15	\$768,452	\$768,452
RAVENWOOD BEHAVIORAL HEALTH	12/11/14	1/15/15	\$70,600	\$70,600
REHAB RESOURCES	12/11/14	1/6/15	\$122,200	\$122,200
REM-WISCONSIN II, INC.	11/20/14	12/1/14	\$1,335,480	\$1,385,461
RENNES ASSISTED LIVING CORP	11/20/14	12/1/14	\$75,000	\$75,000
RES-CARE WISCONSIN	11/20/14	12/11/14	\$19,344	\$19,344
ST. VINCENT HOSPITAL	12/11/14	1/20/15	\$117,300	\$117,300
SALDANA AFH	12/8/14	1/19/15	\$43,360	\$43,360
SCHAUMBURG, LAURIE	12/15/14	1/20/15	\$25,000	\$25,000
SCHULTZ AFH	11/20/14	1/13/15	\$107,772	\$107,772
SKORCZEWSKI AFH	11/20/14	1/6/15	\$18,660	\$18,660
SLAGHT AFH	11/20/14	12/8/14	\$55,246	\$55,246
SMET AFH	12/11/14	1/22/15	\$54,257	\$54,257
SOUTHERN HOME CARE SERVICES	11/20/14	12/11/14	\$35,580	\$35,580
SPECTRUM BEHAVIORAL HEALTH	3/30/15	4/30/15	\$50,000	\$50,000
STARR/DINGER AFH	11/20/14	12/8/14	\$23,700	\$23,700
STEVENS AFH	11/20/14	1/6/15	\$30,905	\$30,905
STILLING AFH	12/11/14	12/22/14	\$32,802	\$37,758
STIRLING PCW SERVICES	12/11/14	1/6/15	\$20,000	\$20,000
TALBOT AFH	12/15/14	1/6/15	\$23,838	\$23,838
TANZI AFH	11/20/14	12/1/14	\$85,330	\$85,330
TOMORROW'S CHILDREN INC	1/20/15	1/29/15	\$100,000	\$100,000
TREMPEALEAU	12/11/14	12/22/14	\$1,487,700	\$1,487,700
VALLEY PACKAGING INC.	11/20/14	12/22/14	\$10,386	\$10,386
VANLANEN RECEIVING HOME	12/15/14	1/20/15	\$19,710	\$19,710
VILLA HOPE	12/15/14	1/12/15	\$1,730,700	\$1,838,824
VISIONS-OF-N.E.W. LLC	12/15/14	12/22/14	\$107,467	\$107,467
WARREN, JOHN MD	12/22/14	1/6/15	\$165,000	\$165,000
WAUSAUKEE ENTERPRISES	11/20/14	12/4/14	\$18,586	\$18,586
WE ARE HOPE	12/8/14	12/15/14	\$20,400	\$20,400
WILLOWCREEK AFH	11/20/14	12/4/14	\$445,136	\$445,136
WISCONSIN EARLY AUTISM PROJECT	12/15/14	12/22/14	\$300,000	\$300,000
WISCONSIN FAMILY TIES	12/16/14	1/6/15	\$26,000	\$26,000
ZAMBON AFH	11/20/14	11/24/14	\$25,334	\$28,687
ZIESMER AFH	11/20/14	11/24/14	\$79,716	\$79,716
TOTAL			\$71,707,386	\$73,602,307

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: August 3, 2015

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Individual	Family Support	6/30/15	
Individual	Summer Day Care	6/30/15	
Individual	Respite	7/2/15	
Individual	Rent	7/13/15	
Bay Alarm Medical	Medical Emergency Alert	7/13/15	
YMCA of Northern Rock County	Family Support	7/20/15	
Gabert & Rusch Properties	Rent	7/20/15	
Individual	Mileage	7/27/15	
Metropolitan Family Services	Spanish Parenting Classes	7/27/15	
Connecting Cultures	Translation Services	7/27/15	
Lemense Quality Homes	Builder	8/3/15	

Brown County Human Services

TO: Human Services Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: August 3, 2015

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Options for Independent Living	CCS Services	\$10,000		
Denmark Senior Living	Assisted Living	7,500		